



The Sanskrit College and University

1, Bankim Chatterjee Street, Kolkata 700073 | E-mail: regoffice.scu@gmail.com

[Established by the Act No. XXXIII of 2015; Vide W.B Govt. Notification No 187-L, Dated- 19.02.2016]
https://www.sanskritcollegeanduniversity.ac.in

Memo No: EST/R.O/SCU/042 (Notice)/2024/0874

Dated: 01.10.2024

Notice

Attention: Students joined SCU (Kolkata Campus) in PG Course this year (got admitted online) for 2024-26 Academic Programme.
Subject: Physical Verification of Original Documents at Kolkata Campus.

Students, who have applied online for admission to the first year of any Postgraduate Course Programme and deposited requisite admission fees, are advised to report The Sanskrit College and University, Kolkata Campus in person along with duly filled in **FORMAT (Contained in Next Page)** and self-attested copies of following documents (in mentioned order) attached therewith:

1. Print out of PDF copy of Application Form *
 2. Copy of Admission fees receipt*
 3. Admit Card of Class X/Madhyamik Exam for D.O.B. Verification *
 4. Mark sheet of Madhyamik/ Equivalent Exam *
 5. Certificate of Madhyamik/ Equivalent Exam
 6. Marksheet of H.S. / Equivalent Exam *
 7. Certificate of H.S. / Equivalent Exam
 8. Marksheet of Graduation /Equivalent Exam*
 9. Certificate of Graduation/ Equivalent Exam
 10. Proper Caste Certificate (Not required for General Category) **
 11. EWS Certificate (If Applicable)**
 12. Disability Certificate (If Applicable) **
 13. Self-attested copy of Aadhaar Card * or Passport and Visa copies for Foreign Students**
 14. Copy of Blood Group Certificate *
 15. Copy of Sportsperson certificate (minimum State Level and above), if applicable**
- * Marked items are mandatory
** Mandatory in respective cases

All documents listed above, as applicable, should be brought for physical verification.

Schedule:

Subject	Room Number & Location	Date & Time
Bengali	13, Heritage Building, SCU	On 3rd October, 2024 From 11.30 AM (Must report by 11.00 AM)
English	16, Heritage Building, SCU	
Sanskrit	27, Heritage Building, SCU	
AIWH	18, Heritage Building, SCU	
Philosophy	14, Heritage Building, SCU	
TOL	17, Heritage Building, SCU	
Linguistics	28, Heritage Building, SCU	
Pali	19, Heritage Building, SCU	

(Srijib Bardhan)

Registrar

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PG 2024 First Year Admission
Document Verification Acknowledgement slip
University Copy

1. Name of the Student :
(in Block Letter)
2. Application ID :
3. Payment Transaction ID :
4. Aadhaar Number :
Or :
Passport/Visa Number
(in case of Foreign national)
5. Department :
6. Category :
7. Mobile No. :
8. E-mail ID :

Admission Granted/Cancelled
(Office Use only)

Verified by Department

Signature of Candidate
with date

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PG 2024 First Year Admission
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Student Copy

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7. Mobile No. :
8. E-mail ID :

Admission Granted/Cancelled
(Office Use only)

Verified by Department

Signature of Candidate
with date

- Point No. 1 to 8 has been filled by the applicant on both the parts.